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UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

PETER D. POULLOS, et al.,

Plaintiffs,

No. C-05-03690 CRB (EDL) related to

V.

11 || UNITED STATES OF AMERICA,

Defendant.

14 SPENCER GOSCH,

Plaintiff,

No. C05-03810 CRB (EDL)

V.

17 || UNITED STATES OF AMERICA,

Defendant.

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TO ALL PARTIES AND COUNSEL OF RECORD:

The above matter was referred to Magistrate Judge Elizabeth D. Laporte for Settlement Conference. You are hereby notified that the conference is scheduled for **December 21, 2006** at **9:15 a.m.**, Courtroom E, 15th Floor, Federal Building, 450 Golden Gate Avenue, San Francisco, California 94102. The Court understands given the short notice the parties may not be able to comply with this order.

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1 authority rests with a governing body, counsel shall advise the Court and opposing counsel by letter at
2 least 72 hours prior to the conference, of the manner in which the governing body will appear.

3 Personal attendance by counsel will not be excused under any circumstances and personal
4 attendance by a party will rarely be excused. Permission for a party to attend by telephone may be
5 granted, in the Court's discretion, upon written request made at least ten (10) calendar days in advance
6 of the conference, if the party lives and works outside of the Northern District of California and the
7 Court determines that personal attendance would constitute a hardship and is not needed in order to have
8 an effective settlement conference. The nature of the hardship must be explained. A copy of the written
9 request must be served on all other parties. Any objection to the request must be submitted within forty-
10 eight (48) hours of receipt. Both the request and objection may be submitted in letter form either by
11 mail or facsimile to (415) 522-2002. If telephone attendance is allowed, the party must be available
12 throughout the entire conference. The Court has received a letter from plaintiff's counsel and will issue
13 a separate order.

14 **On or before 2:00 p.m. on December 19, 2006, the parties shall deliver directly to the
15 Magistrate Judge a Confidential Settlement Conference Statement which should not be filed with
16 the Clerk of the Court or served upon other parties.**

17 The Confidential Settlement Conference Statement shall not exceed twenty-five (25) pages of
18 text exclusive of exhibits. (Parties are encouraged to include as exhibits any key documents and
19 deposition excerpts). The Confidential Settlement Conference Statement shall include the following:

- 20 1. A brief statement of the facts of the case.
- 21 2. A brief statement of the claims and defenses including, but not limited to, statutory or
other grounds upon which the claims are founded, a candid, forthright evaluation of the parties'
likelihood of prevailing on the claims and defenses and a description of the major issues in dispute.
- 22 3. A list of the key facts in dispute and a brief statement of the specific evidence relevant
to those facts.
- 23 4. A summary of the proceedings to date and any pending motions.
- 24 5. An estimate of the out of pocket expenses, attorney's fees and time to be expended for
further discovery, pretrial and trial.

1 ||| 6. The relief sought, including an itemization of damages.

2 7. The party's position on settlement, including present demands and offers and a history
3 of past settlement discussions.

4 8. If there have been no prior settlement discussions, plaintiff must serve a demand letter
5 outlining its theories for recovery, supporting facts and damages in writing **at least 7 days before** the
6 conference, and defendant must respond in writing **at least 3 days before** the conference.

7 It is not unusual for conferences to last two to three hours or more. No participant in the
8 settlement conference will be permitted to leave the settlement conference before it is concluded without
9 the permission of the settlement conference judge.

10 Parties are encouraged to participate and frankly discuss their case. Statements they make
11 during the conference will not be admissible at trial to prove or disprove liability in the event the case
12 does not settle. The parties should be prepared to discuss such items as their settlement objectives, any
13 impediments to settlement that they perceive, whether they have enough information to discuss
14 settlement and, if not, what additional information is needed and the possibility of a creative resolution
15 of the dispute.

16 Any request to continue the settlement conference shall be submitted in writing as soon as
17 possible after consultation with the opposing party. **The request must demonstrate a compelling**
18 **reason for a continuance**, and state whether the opposing party(ies) agree or oppose the request. Any
19 party who objects to the continuance should submit a written response within 2 business days.
20 Submission by facsimile is acceptable at facsimile number (415) 522-2002. **A paper copy of all**
21 **electronically filed documents must be delivered to chambers no later than 12:00 noon on the day**
22 **after the document is electronically filed.**

23 The parties shall notify Magistrate Judge Laporte's Courtroom Deputy **immediately** at (415)
24 522-3694 if this case settles prior to the date set for settlement conference.

25 | Dated: December 15, 2006

Elizabeth D. Laporte
ELIZABETH D. LAPORTE
United States Magistrate Judge